

Vestry Meeting Minutes  
12/19/10

**Attendance:**

**Voting** – Ruth Beard (Junior Warden), Paul Harrington (Senior Warden), Ed Skea, Bob Uerz (MDC co-chair), Diane Holland, Dave Simpson (Clerk), Angela Simpson, Richard Herrmann, Laura Buel

**Non-Voting** – Rev. Ann Grady (Interim Pastor), John Jaworski (Assistant Treasurer)

**General Business:**

**Minutes** – Adopted minutes from last meeting (**See Resolutions**). Reviewed Action Items from last meeting. It was agreed that the representative from the insurance company would come in February when the new Vestry is in place, at which time the creation of a Building Use policy will begin in earnest.

**Interim Pastor's Report** – Ann reports that there are two baptisms scheduled for Jan 9<sup>th</sup>. The Diocese is planning to announce its capital campaign, and Christ Church is the site of one of the regional meetings, to be held on Jan 8<sup>th</sup>. Ann also reports that things are flowing smoothly in the office during Jackie's absence, with Chris (Jackie's son) helping out regularly.

**MDC** – The congregation-wide meeting has occurred, and was viewed as a success, with estimates of 65-70 members in attendance. The next MDC meeting is scheduled for tomorrow. 74 surveys have been returned, and found that a large proportion of the respondents were age 51 or older.

**Other items** – Regarding the annual meeting, we will be working on revising the outline/format of the annual report. Angela, Dave, and Laura were elected (**See Resolutions**) as the nominating committee, and will bring (**ACTION ITEM!**) the names of three candidates to the meeting on the 17<sup>th</sup>.

Ed indicated that \$5000 had been received from the Geer Estate, and after much discussion, it was agreed that this would go into the general fund as an unrestricted gift.

The group entered and exited Executive Session (**See Resolutions**) for discussion of a personnel issue. Paul agreed (**ACTION ITEM!**) to speak with Chris regarding a resolution.

Dave indicated that in February he and Rilla Murray will begin work on a Ministry Directory, both for use by the parish, and as an outreach tool to new members, as well as facilitating resurrection of the Member Directory, based on some of the feedback from the Parish-wide MDC meeting.

**Financial** – Regarding the stewardship campaign, it was reported that approximately 35 members who pledged last year have not yet pledged this year. A list was distributed to the group, and various member agreed (**ACTION ITEM!**) to select some names that they would be comfortable contacting, and contact them before the next meeting.

Regarding the Audit Report, it was formally accepted by the group (See Resolutions), and Paul agreed (**ACTION ITEM!**) to draft the formal letter to the Bishop addressing the issues raised in the Audit and

send the letter to the Diocese within 30 days of this meeting. John agreed (**ACTION ITEM!**) to review the software and data entry recommendations made in the audit, and the Finance Committee agreed (**ACTION ITEM!**) to address the IC issues in detail in the meetings following the annual meeting, as they are currently involved with drafting the budget.

The group looked over the draft budget, and there was some discussion about what the budgetary needs would be for the MDC, which is somewhat of a moving target. Ann suggested that St. Michaels in Brattleboro is at the end of the search process, and might be able to share information about the resources expended. The next Vestry meeting is set for Jan 17<sup>th</sup>, and the Finance Committee will be meeting on the 10<sup>th</sup>, and will need the financials (year end actuals) from John and Sarah (**ACTION ITEM!**) by that date.

**Properties** – A leak was discovered in the bathroom upstairs in the meditation room, after evaluating the current and anticipated use, the group agreed (**See Resolutions**) that the fixtures be pulled and the plumbing capped, rather than invest in repairing.

A check was received for \$50 for recycling one of the refrigerators, and that check shall be signed over to the Church to be deposited into the general funds.

While the organ was being tuned some additional repairs and maintenance were needed, and Ruth has asked for an estimate on this work so that it may be brought before the group.

Requests were received from the Preservation Trust and Sacred Places to become members or renew membership. Sacred Places dues are \$100 for a congregational membership, and the Preservation Trust is a voluntary amount, suggested \$25-\$1000. After discussion, Ruth agreed (**ACTION ITEM!**) to find out if we are somehow connected to Sacred Spaces through the Diocese, or if we somehow lose out by not becoming members, and donation to the Preservation Trust was declined at this time.

**Communication** – Instead of a January issue, it was agreed that the Chronicle should be produced after the Annual Meeting, to be released in February. Dave and Richard agreed (**ACTION ITEM!**) to have a due date for submissions to the group by the next meeting, and Dave agreed (**ACTION ITEM!**) to contact Dick Mansfield regarding releasing the Chronicle as an actual email blast instead of just a link to the Blog.

### **Resolutions:**

**A motion was proposed and adopted to accept the minutes from the 11/15/10 meeting.**

**A motion was proposed and adopted acknowledging receipt of the Audit Report from Fr. Maclean.**

**A motion was proposed and adopted establishing Laura Buel, Angela Simpson, and David Simpson as the nominating committee for the Vestry positions they will be vacating.**

**A motion was proposed and adopted discontinuing use of the bathroom in the Meditation room, and authorizing Ruth to have the fixtures pulled and capped.**

**A motion was proposed and adopted entering Executive Session for a personnel discussion, and after discussion, the group resolved to exit executive session.**

Next Meeting January 17<sup>th</sup>