

Vestry Meeting Minutes  
01/18/10

**Attendance:**

**Voting** – Ruth Beard, Sara Baker, Sarah Blair, David Blythe (Sr. Warden), Laura Buel (Jr. Warden), Angela Fletcher, Diane Holland, Ed Skea,

**Non-Voting** – Dave Simpson (Clerk), Jackie Mills-Brown, Maggie Thompson

**Opening Prayer:** Led by Sarah Blair

**General Business:**

**Minutes** – Adopted minutes from last meeting. (See Resolutions) Reviewed Action Items from last meeting.

**Properties** – Ruth distributed copies of the building assessment completed by Thomas Keefe, architect. This was not discussed in detail because of the full agenda for this meeting.

It was noted that the repair of the chimney over the parish hall, although urgent, can wait until spring, avoiding a more costly repair in winter. Two masons were approached for estimates, and although a preliminary estimate from one was \$1500-\$2000, neither could give binding estimates until they could get onto the roof in the spring.

**Classroom Rent** – Jackie proposes that the Vestry consider reducing the rent on a classroom from \$35 to \$10, so that a parishioner might hold a creative writing course. The Vestry agreed. (See Resolutions)

**Copier** – Jackie presented information about a device to connect the office computer to the copier to add fax and scan functionality. The Vestry agreed that this was a good idea, and David B indicated that his office had just gone through a computer upgrade, and agreed (ACTION ITEM!) to see if the necessary equipment was available through his office.

**Food Shelf** – Jackie indicated that she had been contacted by a person who lives nearby, who in the past has had food from the Christ Church food shelf delivered to their residence by various members of the parish. Jackie has been in touch with various community organizations regarding this individual, and it is understood that this person has access to means to obtain these supplies without them being delivered. After discussion, it was agreed that the scope of Christ Church's current food outreach ministry does not make provision for regular deliveries to homes, and that we would not begin that service at this time.

**Licensing Slate** – Jackie presented to the group the list of parishioners who are requesting or renewing licenses for their ministries with the Diocese. The group agreed (see Resolutions) on the candidates listed as long as there were no Canonical reasons they should be excluded, and it was agreed that the Vestry was not familiar enough with the Canons to make that decision. Jackie indicated that by voting to accept the slate, it was not vouching for the viability of any candidate, but rather that this was a formality to make sure that the Diocese and the Vestry are on the same page about who is up for licensure. Jackie agreed (ACTION ITEM) to contact the Diocese re: what limitations may exist that would prevent anyone on the licensing slate from being licensed.

**Interim** – Moved into joint executive session of Interim Interview Subcommittee and Vestry to discuss interview process.

**Annual Meeting** – Ed presented the revised budget to the group, and agreed (ACTION ITEM) to get the budget info to Jackie in time to be published in the Annual Report, which will be handed out at the Annual Meeting.

The group discussed the Vestry slate, resolving (see Resolutions) to put forth 5 candidates, those being Paul Harrington, Dick Herrmann, Dick Mansfield, Bob Uerz, and Dave Simpson. Dave S indicated that he was standing for the one year term, so the Vestry members who were on the nominating committee (the outgoing members) agreed (ACTION ITEM) to contact the candidates to determine who was standing for the various term lengths.

Laura and Ruth volunteered to be Convention Delegates, and at the Annual Meeting ask for one alternate. No suggestions were made for Deanery Representative, although Angela agreed (ACTION ITEM) to ask Sr. Laurian and Bonnie Smoren at the Bible Study about Deanery Reps.

**Supply** – It was determined that we should have at least the next 4 Sundays covered for Supply, and Angela agreed (ACTION ITEM) to ask Sr. Laurian about the status of the supply rota. Lisa Ransom was suggested as another possibility if there are open spots.

**Intinction** – The group resolved (see Resolutions) to discontinue the current H1N1 precautions regarding intinction and return to the previous guidelines.

**Rectory** – Regarding the plowing, it was agreed that we would continue to have the curb cut back-dragged to prevent an insurmountable snow bank from building up, but would not have the driveway plowed regularly. Apparently the person who does the plowing has been doing this for free. Regarding the driveway boundary, David B agreed (ACTION ITEM) to continue to investigate, and contact the neighbor if needed.

**Non-Clergy Salaries** – Laura indicated that the Unitarian Church had contacted us requesting information regarding the salaries of our Non-Clergy staff for them to for reference internally. After much discussion, it was agreed that Laura (ACTION ITEM) would contact those members individually to see if they agreed, and if so, would release those numbers to the Unitarian Church.

## **Financial:**

### **Resolutions:**

**A motion was proposed and adopted to accept the minutes from the 12/14 meeting.**

**A motion was proposed and adopted to rent space in the church at a reduced rate to Maggie Thompson for her writing class, reduced from \$35 to \$10.**

**A motion was proposed and adopted to accept the licensing slate presented by Jackie, and send it to the Diocese to be processed, subject to any limitations/exclusions that may exist in the Canons regarding requirements of licensure.**

**A motion was proposed and adopted to enter and then exit executive session – personnel**

**A motion was proposed and adopted to enter and exit joint session of Vestry and Interim Interview Subcommittee, then to enter and exit executive session – personnel**

**A motion was proposed and adopted to replace all members of the Vestry, including those who had resigned, meaning 5 candidates will be sought at the Parish Meeting, 3 Three-year candidates to replace the outgoing class, 1 Two-year candidate, and 1 One-year candidate to replace those who have resigned since the last Parish Meeting.**

**A motion was proposed and adopted to alter the H1N1 precautions previously adopted (which discontinued intinction entirely) to allow instead for an intinction cup separate from the common cup.**

**A motion was proposed and adopted to release salaries of non-clergy staff to the Unitarian Church as requested for informational purposes, provided those non-clergy staff give their approval.**

Next Meeting will be set by the next Vestry